

Boniface Mbithi

Chief Executive Officer

An entrepreneur excited to solve global challenges through innovation, and experienced Leader with a demonstrated history of working in the information technology, NGO, and services industry. E-waste recycling and circular economy expert.

A Rotarian involved in several global projects to support marginalized communities in Kenya and currently serving as the New Generations Director for Syokimau Rotary Club.

Contact

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Skills

IRB
COACHING
& OFFICIATIN  Excellent

Practice
planning  Excellent

Work History

2016-01 -

Current

Chief Executive Officer

CIRCULAR INNOVATION HUB(2021-PRESENT))

WASTE ELECTRICAL AND ELECTRONIC EQUIPMENT (WEEE) CENTRE, NAIROBI(2016-PRESENT)

- Providing Overall leadership and direction for CIH, CFSK and WEEE Centre
- Providing strategic thinking and organizational growth for CIH, CFSK and WEEE Centre
- Representing the Organization
- Overseeing and Coordination of WEEE Centre expansion plans across Africa
- Building strategic partnerships for CIH and WEEE Centre
- Responsible for growth and expansion of the organizations
- Increasing management effectiveness by recruiting, selecting, orienting, training, coaching, counseling, and disciplining managers; communicating values, strategies, and objectives; assigning accountabilities; planning, monitoring and appraising job results developing incentives; developing a climate for

Practice demonstration		Excellent
Risk management & Ethics		Excellent
Online Resource development		Excellent
Workspace optimization		Excellent
Entrepreneurship		Excellent
Effective Personal Management		Excellent

**2016-01 -
Current**

EXECUTIVE DIRECTOR

COMPUTERS FOR SCHOOLS KENYA, NAIROBI

Providing Overall leadership and direction for CFSK

Providing strategic thinking and organizational growth for CFSK

Representing the Organization locally and internationally

Overseeing and Coordination of CFSK expansion plans across Africa

Advisory to Board of Directors

Building more partnerships locally and internationally

PR interventions for the organization

Responsible for growth and expansion of the organization

Increasing management effectiveness through capacity building.

Developing strategic plans by studying technological and financial opportunities; presenting assumptions; recommending objectives.

Accomplishing subsidiary objectives by establishing plans, budgets, and results measurements.

Building company image by collaborating with customers, government, community organizations,

offering information and opinions; providing educational opportunities

- Accomplishing subsidiary objectives by establishing plans, budgets, and results measurements; allocating resources; reviewing progress; making mid--course corrections
- Coordinating efforts by establishing procurement, production, marketing, field, and technical services policies and practices
- Maintaining quality services by establishing and enforcing organization standards

and employees; enforcing ethical business practices.

Maintaining quality services by establishing and enforcing organization standards

**2015-01 -
2016-01**

GENERAL MANAGER/Legal Advisor

COMPUTERS FOR SCHOOLS KENYA, NAIROBI
Legal advisor for the organization Conducting legal analysis and research on legal matters affecting the organization Advising on statutory compliance Receiving and drawing all legal correspondence Providing guidance on environmental law and international law on matters to do with management, transport and recycling of electronic waste (e-waste). Making sure, the organization aligns to local and international legal provisions Represent the organization in legal forums Building a strong, sustainable partner network. Ensuring salaries and statutory obligations are paid Coordinating staff and departmental activities Cultivating and managing relationships with schools, corporations, companies Preparing partner presentations and follow-up materials to support partner development. Resource mobilization for sustainable projects Oversee Project management and implementation Research on the market and technology Handling all legal matters for the organization. Review and update of organizational legal documents. Legal coordination with government agencies and bodies.

**2014-10 -
2015-01**

BUSINESS DEVELOPMENT MANAGER

COMPUTERS FOR SCHOOLS KENYA, CFSK, NAIROBI
In charge of Business Management and Strategy with marketing efforts
In charge of all projects running within the

organization
Managing 6 regional offices of CFSK
Proposal writing
Project sourcing
Resource mobilization
ICT research
Partner relations
Sourcing of ICT equipment
Advising founder Director on best ICT equipment in the market
Organizing shipping of ICT equipment from abroad
Handling all communication and advertisement of the organization

**2014-01 -
2014-12**

LEGAL INTERN

MAVOKO LAW COURTS

Preparing case briefs Conducting legal research for the Magistrate Clerical works Court file case law research Writing summary judgments Case analysis Keeping a log of all cases presented before court Legal advice

**2014-01 -
2014-08**

NETWORK ADMINISTRATOR

DIGITAL PIPELINE AFRICA, NAIROBI

Responsible Issuing staff e-mails
Managing staff e-mail accounts
Design and management of company website
LAN connection
Technical support

Education

**2016-01 -
2016-12**

Bachelor of Arts: Advocates Training Program (ATP)

THE KENYA SCHOOL of LAW - KENYA

**2016-10 -
2016-11**

Global Youth Leadership

ST. FRANCIS XAVIER UNIVERSITY - CANADA

Global Youth Leadership

2012-01 -
2015-01

**Bachelor of Arts: LLB LAW (2ND CLASS
UPPER DIVISION)**

CATHOLIC UNIVERSITY of EASTERN AFRICA - KENYA

2007-01 -
2010-01

High School Diploma

MANG'U HIGH SCHOOL - KENYA

Accomplishments

Winner TOP 35 UNDER 35 2020

Winner Utumishi Bora Awards 2020-Pioneering & Innovation Category.

Winner TOP 35 UNDER 35 2020 & Utumishi Bora Awards 2020: Pioneering & Innovation Category.

The Top 35 Under 35 Awards & Expo is a Youth Agenda's annual initiative focused on its three main program areas. The awards categories relate to the Kenya's Big 4 Agenda, the Vision 2030 and Sustainable Development Goals. This award is a basis for mentorship, incubation and networking a cohort of awardees. Each of the annual cohorts undergoes a one-year leadership program for them to mentor and inspire other youths countrywide.

UBA 2020 which aims at recognizing Christian Professionals who have done exemplary work in different spheres and impacted the society positively. The general theme of the awards is obtained from Psalms 78:72 "And David shepherded them with Integrity of the Heart, with skillful hands he led them"

